



**Meeting:** POWH/SSEH Community Advisory Committee  
**Date:** Monday 12 October 2015

**Chair:** Mr G Constantin (chair)  
**Minutes:** Ms P. Humphreys (NM to DON)

**1. Attendance/Apologies**

NAME	AREA	status	NAME	AREA	status
Jon Roberts	DO	present	Sharnelle Magee	consumer	Apology
Heather Walker	DON POWH	apology	Susan Nicholson	consumer	present
Jennie Barry	DON SSEH	present	Joanne Matthews	consumer	present
Trish Humphreys	NM POWH	present	Sherene Taylor	consumer	present
George Constantin	Consumer/Chair	present	Jan Titterton	consumer	present
Andros Eleftheriou	Consumer	present	Nava Turner	Consumer/deputy chair	present
Tanya Kent	Consumer	present	Jodie West	consumer	present
John Malouf	Consumer	present	Ericka Van Aalst	Consumer	Apology

**Presentations**

<b>Amanda Justice</b> LHD Community Partnerships Coordinator	Amanda gave an overview on her role. On 23 <sup>rd</sup> November there will be an afternoon tea regarding the implementation of a Consumer and Community Council. Amanda will send the minutes of the Community Partnerships meetings to Trish and these will be forwarded to members of CAC
<b>Alison Sneddon</b> SESLHD Health Service Planner	Discussed the Clinical Services Planning process. Jon Roberts will give monthly updates when available and Alison will periodically give an update. John Malouf and George Constantin will represent POWH Community in the development of the Clinical Services Plan
<b>Firas Altimimi</b>	Discussed the revised letters for POWH Outpatients

**2. Minutes**

2.1 Confirmation of minutes	The minutes of July and August were accepted. As there was not a quorum there were no minutes tabled. Notes from this meeting were circulated
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### 3. Actions / Plans arising from previous minutes

Issue	Discussion	Action Required	Who	Due
Accreditation report	An Accreditation Summary Report was tabled and it was noted that POWH now had full Accreditation			
Reimbursement of Travel costs for public transport from January	Petty cash should be available from February to reimburse members travel costs associated with committee membership			
9 <sup>th</sup> November meeting at Sydney Sydney Eye Hospital	Maps and instructions have been distributed			

### 4. Standing Items

Issue	Discussion	Action Required	Who	Due
4.1 POWH/SSEH update by Hospital Executive – incorporating Clinical Council information - Update given by Jennie Barry and Jon Roberts	<p>Jenny Barry:</p> <ul style="list-style-type: none"> <li>The design for the new Hand Clinic at SSEH has been finalised and construction has been moved forward to November so it doesn't impact on winter</li> <li>Staff are being consulted regarding appropriate Models of Care for the combined Emergency Department at SSEH. There will no longer be a separate ED for eye patients from 16<sup>th</sup> November but they will still receive specialist eye care. There will also be a new "drop in" eye clinic so there will be less crowding and waiting in ED</li> <li>Members were also reminded that SSEH Foundation Day celebrations would be held on 30<sup>th</sup> October and all members are welcome to attend. Unfortunately the cricket match will not be able to go ahead this year.</li> </ul> <p>Jon Roberts:</p> <ul style="list-style-type: none"> <li>There are some changes in Food Services and new menus are being tested at present.</li> <li>There will be 50 staff positions made redundant across the LHD. There will be no redundancies for clinical staff and there will be no impact on services. The unions have been consulted. Expressions of Interest for redundancies will be reviewed soon. The key message is that money will be saved safely and services will be</li> </ul>			

		<p>provided within the allocated funding but no impact on patient care is expected.</p> <ul style="list-style-type: none"> <li>eMEDs – electronic medication system is currently going live in the Aged Care Wards</li> <li>Susan Nicholson raised concerns regarding patients giving their private health fund details and some “hidden fees” that may be associated with electing to be admitted as a private patient. The hospital executive is trying to get a commitment from the medical staff that there will be no out of pocket expenses for patients who are admitted as private patients</li> </ul>			
4.2	Community Advisory Committee members questions	<p>Susan Nicholson:</p> <ul style="list-style-type: none"> <li>Discussed the Health Expo and the Donate Life Symposium</li> <li>May 5<sup>th</sup> and 6<sup>th</sup> 2016 The Patient Experience Symposium will be held at Technology Park</li> <li>From Quality of Care Committee – issue regarding nursing students and signing into eMR was discussed. This issue was resolved after the meeting</li> <li>Top Cat audit reports are being reviewed to make them easier to understand</li> <li>From <del>PT</del> Safety Committee it was reported that there was a request for an additional ported in ED</li> <li>Complex Discharging was to be reviewed</li> </ul>			
4.3	Community Advisory Members Committee Reports	<p>Jodie West- Confused Hospitalised Older Persons</p> <ul style="list-style-type: none"> <li>Coding requirements have been clarified</li> <li>Training of screening for CHOPs patients for nurses going well and allied health are to receive theirs</li> <li>Evaluation of the project is to take place</li> </ul> <p>John Malouf – attended his first Budget and Finance meeting Andros Eleftheriou – Infection Control meeting</p> <ul style="list-style-type: none"> <li>Decrease in infections</li> <li>There are more efficient methods in identifying medication resistance</li> <li>There is poor documentation relating to cannulation</li> <li>Nurse are at greatest risk for exposure to blood and body fluids</li> <li>Theatre nurse have a high risk of exposure and injury</li> <li>Looking at high risk groups such as the homeless and intravenous drug users and how consumers can be better educated</li> </ul>			

**5. General Business**

Issue	Discussion	Action Required	Who	Due
5.1	eMEDS for patients	Trish distributed information being given to patients while eMEDS is being introduced		

**6. New Business without notice.**

6.1	Deidre Kennedy	Deidre Kennedy has left and sent her best wishes to the committee members.				Due
<p><b>The next meeting will be held on Monday 9<sup>th</sup> November at Sydney Sydney Eye Hospital</b></p> <p><b>There being no further business the meeting closed at 5.35</b></p>						

Accepted as a true record:  Chair: NAVA TUJAJER Date: 9/11/2015

Signature Chair /vice chair