



Meeting: POWH/SSEH Community Advisory Committee
Date: Monday 9th November 2015

Chair: Ms Nava Turner (chair)
Minutes: Ms P. Humphreys (NM to DON)

1. Attendance / Apologies

NAME	AREA	status	NAME	AREA	status
Jon Roberts	DO	present	Sharnelle Magee	consumer	present
Heather Walker	DON POWH	apology	Susan Nicholson	consumer	present
Jennie Barry	DON SSEH	present	Joanne Matthews	consumer	apology
Trish Humphreys	NM POWH	present	Sherene Taylor	consumer	apology
George Constantin	Consumer/Chair	apology	Jan Titterton	consumer	present
Andros Eleftheriou	Consumer	present	Nava Turner	Consumer/deputy chair	present
Tanya Kent	Consumer	apology	Jodie West	consumer	apology
John Malouf	Consumer	present	Erica Van Aalst	Consumer	Apology

Presentations

Nil

2. Minutes

2.1	Confirmation of minutes	October meeting were accepted with a typographical correction in 4.3 – 'additional porter for ED'
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3. Actions/ Plans arising from previous minutes

Issue	Discussion	Action Required	Who	Due

Nil					

4. Standing Items

Issue		Discussion	Action Required	Who	Due
4.1	POWH/SSEH update by Hospital Executive – incorporating Clinical Council information- Update given by Jennie Barry and Jon Roberts	<p>Jenny Barry:</p> <ul style="list-style-type: none"> Jennie explained the transitioning process for the combining of the 2 Emergency Departments and how the new clinic will operate Service modifications for SSEH will be in line with POWH this year and both hospitals will have a service modification for 4 weeks. Emergency surgery will continue and elective surgery targets will be maintained <p>Jon Roberts:</p> <ul style="list-style-type: none"> Voluntary redundancies have been finalised with about 9 recommended at POWH. It is not envisaged there will be an impact Clinical Service Plan for the redevelopment at POWH commenced and John Malouf represented CAC. George Constantin was an apology Christmas service modifications and bed plans not finalised yet Clarification was sought regarding redundancies. Clinical roles would not be affected. With redundancy the position will generally not be replaced but there may be some restructuring of positions and possibly may only decrease a position by half 			
4.2	Community Advisory Committee members questions	<p>Susan Nicholson:</p> <p>POWH Quality and Risk Management:</p> <ul style="list-style-type: none"> Improved clinical handovers between community and inpatient services Discharge Planning processes are being reviewed especially following case presentations. Need to follow a Business Rule and wards are to be evaluated on their discharge planning Medical handover is flowing well <p>SSEH Clinical Quality and Risk Management</p> <ul style="list-style-type: none"> Upgrading Worrell lecture theatre at SSEH and teleconferencing facilities will be available Open Disclosure video to be presented to staff SSEH Hand hygiene will now be done in front of patients in the Eye Clinic 			
4.3	Community Advisory Members Committee Reports				

		<ul style="list-style-type: none"> • Cleaning audits – pharmacy standards need to be the same as the clinical areas <p>Quality of Care:</p> <ul style="list-style-type: none"> • Top Cat Audits – there will be a review of some of the questions • eMEDS – system can be changed so heparin and clexane can be given at 0600hrs • Terms of reference to be reviewed <p>Patient Safety POWH</p> <ul style="list-style-type: none"> • 3 falls cases presented – SAC 2 – all Aged Care and all demented or delusional patients who had risk assessments done prior to their falls <p>Quality and Accreditation</p> <ul style="list-style-type: none"> • Clinical indicators to be reviewed to ensure they are necessary. Also some are not meaningful eg retinal detachment is relatively high at SSEH but this is the only specialist hospital so data cannot be comparative 			
		<p>Jodie West- Confused Hospitalised Older Persons</p> <ul style="list-style-type: none"> • Jodie was an apology but she wished it to be noted there was no meeting for CHOPS so there was no update to give <p>Jan Titterton: Patient Access Meeting</p> <ul style="list-style-type: none"> • New letters to go out from Outpatients • SMS messaging done in some clinics but not all • Successfully implemented SMS at SSEH • Ambulance Service is looking at dismantling the ART teams so the hospital staff will have to care for patients in ED <p>Integrated Care Steering Committee</p> <ul style="list-style-type: none"> • LHD committee to be regrouped • David McKenzie is leading the Integrated Care Committee at POWH • Plan is to have better services / integration with hospitals and GPs so patients don't need to be admitted • There could be some improvements in the effectiveness of the committee • Health buses for indigenous people a good idea 	<p>Check with Firas re progress of SMS messages</p>		

		<p>John Malouf: Finance report</p> <ul style="list-style-type: none"> • A lot of unknowns and reasons for variances in the budget <p>Clinical Services Plan Committee</p> <ul style="list-style-type: none"> • The slide presentation for Nov Clinical Services Planning meeting was distributed by John and he discussed the committee was formed in response to the \$500 million allocated to POWH • The committee has broad Terms of reference and John described it as a very "courageous" project with a very tight timeframe • A lot of work has already been done prior to the committee being set up eg demographics • Now up to solution design • The needs of the population is changing due to high rise developments and younger population • Light rail corridor will also bring in changes • An opportunity for a generational change for the hospital • Clinical Services Plan important to determine how and when money will be spent. • Changes will need to be made to hospital access with light rail interchange • University bought the Newmarket stables and the use of the land has not been determined yet 			
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5. General Business

Issue	Discussion	Action Required	Who	Due
Nil				

6. New Business without notice.

				Due
Nil				

**The next meeting will be held on Monday 14th December at POWH EDU A (usual venue)
There being no further business the meeting closed at 5.00**

Accepted as a true record:  Chair: GEORGE CONSTANTINO Date: 14/12/2015

Signature Chair - Signed by George Constantino on behalf of Neva Turner.

