



Health
South Eastern Sydney
Local Health District

TRIM: T16/

Meeting: POWH/SSEH Community Advisory Committee
Date: Monday 11 July 2016

Chair: Mr George Constantin (chair)
Minutes: Ms Belinda Rabet (NM Clinical Services)

1. Attendance / Apologies

NAME	AREA	status	NAME	AREA	status
David Pearce	A/DO POWH	apology	Sharnelle Magee	consumer	apology
Heather Walker	DON POWH	present	Susan Nicholson	consumer	present
Karen Tuqiri	A/DON SSEH	present	John Malouf	Consumer	Not present <i>apology</i>
Belinda Rabet	NM POWH	present	Ericka Van Aalst	Consumer	apology
George Constantin	Consumer/Chair	present	Jan Titterton	consumer	apology
Andros Eleftheriou	Consumer	present	Nava Turner	Consumer/deputy chair	apology
Tanya Kent	Consumer	present			

Presentation – Patient Safety Program – Maria Jessing (to be circulated to members)

2. Minutes

2.1	Confirmation of minutes	Confirmation of May meeting minutes
-----	-------------------------	-------------------------------------

3. Actions/ Plans arising from previous minutes

Issue	Discussion	Action Required	Who	Due
3.1	Query regarding cord blood collection at RHW	B Rabet received feedback from the Sydney Children’s Hospital Network in relation to this item and was advised that donor cord blood collection is not carried out after hours this is a government funded activity with limited collection hours. The blood collected is from altruistic donors for use of patients anywhere in the world.	Close item	

3.2	Signage for wheelchairs at Barker St	B Rabet feedback confirming issues have been addressed – Mr Owen Patterson provided an update stating that all signage/self-service options at the Barker Street entrance have been updated with a significant reduction in complaints. The information kiosks have been updated and there are no errors on maps or information. The General Manager is currently reviewing the closure of Barker Street Enquiries desk with a view to establishing a system for patient enquiries. The Draft Clinical Services plan is out for comment and will be circulated to the consumer members once comments have been incorporated.	Close item		
3.3	Clinical Services Plan		Close item		

4. Standing Items

Issue	Discussion	Action Required	Who	Due	
4.1	POWH/SSEH update by Hospital Executive –	<p>Heather Walker – POWH:</p> <ul style="list-style-type: none"> The new General Manager for POWH has been appointed however the name and date have not yet been announced. David Pearce will continue in the role at present. Update provided on Winter strategies progression and status with performance indicators. <p>Karen Tuqiri – SSEH</p> <ul style="list-style-type: none"> SSEH are commencing planning for the redevelopment of the Eye Outpatients Department. Currently working with the LHD planners. Save the date identified for consumer members: 28/10/16 SSEH Foundation Day commencing 12pm with refreshments followed by staff awards at 2pm. This is a significant celebration of 200years of Healthcare workers onsite at SSEH. A formal invite will be distributed closer to the time. 			
4.2	Community Advisory Committee members questions	<p>A Eiftheriou enquired about the budget: POWH are getting an initial \$500M. Discussion raised on the Clinical Services and Master Plan.</p> <p>S Nicholson asked about the Hand Ward at SSEH SSEH have received positive feedback stating that there is less congestion and no patient complaints have been received.</p>			

4.3	Community Advisory Members Committee Reports	<p>A Eleftheriou: SSEH Infection control meeting:</p> <ul style="list-style-type: none"> • Cleaning of instruments discussed • Flu pandemic categorisation and strategies for prevention and management discussed • Hand hygiene audit results tabled <p>S Nicholson Accreditation Committee</p> <ul style="list-style-type: none"> • Presentation given by dietitians on weights for spinal patients <p>POWH Patient Safety Committee</p> <ul style="list-style-type: none"> • Patient Safety Program overview presentation given • RCA outcome presentation on handover recommendations <p>SSEH Clinical Quality and Risk Management Committee</p> <ul style="list-style-type: none"> • Productive reports on workplace – theatres in particular • Audit conducted in theatres on staff scrubbing, gowning and gloving techniques <p>QOCC</p> <ul style="list-style-type: none"> • Discussion around the suction equipment - Twin o vacs check by maintenance underway <p>POWH Clinical Handover Meeting</p> <ul style="list-style-type: none"> • Problem identified and remains with internal handovers • Theatres handover project underway <p>T Kant POWH 1W Quality and Patient Safety Committee</p> <ul style="list-style-type: none"> • Reduction in falls and sedation prescriptions noted following implementation of strategies • Involvement of the Discharge Coordinator • Hand hygiene practices under review 			
-----	---	---	--	--	--


5. General Business

Issue	Discussion	Action Required	Who	Due
5.1	Evaluation	<ul style="list-style-type: none"> Evaluation forms distributed electronically prior to meeting to be sent back to Kylie Smith for collation. 	B Rabet	August meeting

6. New Business without notice - nil

The next meeting will be held on Monday 8 August 2016 at POWH EDU A

There being no further business the meeting closed at 4.55pm

Accepted as a true record:  Chair: George Constantine Date: 9/9/2016

Signature Chair