



Health
South Eastern Sydney
Local Health District

TRIM: T16/

Meeting: POWH/SSEH Community Advisory Committee
Date: Monday 12 December 2016

Chair: Mr George Constantin (chair)
Minutes: Ms Belinda Rabet

1. Attendance/Apologies

NAME	AREA	status	NAME	AREA	status
Tobi Wilson	POWH	Apology	Sharnelle Magee	consumer	Not present
Heather Walker	DON POWH	Present	Susan Nicholson	consumer	Present
Karen Tugiri	A/DON SSEH	Present	John Malouf	Consumer	Present
Belinda Rabet	NM POWH	Present	Erica Van Aalst	Consumer	Apology
George Constantin	Consumer/Chair	Present	Jan Titterton	consumer	Apology
Andros Eleftheriou	Consumer	Apology	Nava Turner	Consumer/deputy chair	Present
Tanya Kent	Consumer	Present			

2. Minutes

2.1	Confirmation of minutes	Minutes from October meeting confirmed
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3. Actions/ Plans arising from previous minutes

Issue	Discussion	Action Required	Who	Due
3.1	Committee Evaluation	<p>Evaluation discussed and members would like to leave this on the agenda to discuss at February meeting with the new General Manager.</p> <p>Discussion raised by those present re what the expectation of the consumers was. Discussion ensued overall the view from the facility was that the consumers would be engaged in representing the wider community on key meetings and working groups to assist influence change and direction. The aim for the actual meetings was to enable</p>	<p>Further discussion at next meeting to progress.</p> <p>All members</p> <p>Benchmarkin</p> <p>B Rabet</p>	<p>February 2017</p> <p>February</p>

	<p>consumers to feedback to each other on progress and to receive feedback from the facilities. .</p> <p>Discussion held around how StGH Consumer group is progressing with a view to benchmarking how they work.</p> <p>Members were advised that the LHD are forming a working group to look at the development of the LHD Consumer Committee. George Constantin was to be invited to attend this working group as the chair of the CAC.</p> <p>Discussion held around feedback on brochures and members not receiving copies of final documents. Members advised that process change due to the introduction of CHIER may have contributed to this.</p>	<p>g to occur – feedback at next meeting</p> <p>Check progress of meeting for chair</p> <p>Investigation into CHIER process and consumers receiving final documents</p>	<p>B Rabet</p> <p>B Rabet</p>	<p>2017</p> <p>February 2017</p> <p>February 2017</p>
3.2	Parking discounts	Information sent out to members prior to meeting	CLOSE ITEM	

Tour of Bright Alliance – 1630-1700hrs with Elizabeth Browne NM Cancer Services

4. Standing Items

Issue	Discussion	Action Required	Who	Due
4.1	POWH/SSEH update by Hospital Executive –	<p>Belinda Rabet - POWH:</p> <ul style="list-style-type: none"> Discussion held around Barker Street enquiries desk – the campus discussions are progressing and members will be updated when decisions are finalised. Christmas downtime will be commencing in the coming weeks with beds contained in appropriate areas. The Clinical Services plan has been signed off and planning meetings are progressing. In relation to budget POWH are 3M overbudget – revenue is within that figure – the budget is due for recasting. Budget meetings have been realigned. VIPs are now reviewed monthly by the programs and the General Manager. eMR2 will be rolled out in 2017. 	Noting only	
4.2	Community Advisory Committee members questions	S Nicholson asked if eMR2 will be rolled out in the ICU – advised this will not happen as they are on a different system.	Noting only	

4.3	Community Advisory Members Committee Reports	<p>S Nicholson: Handover meeting:</p> <ul style="list-style-type: none"> planning simulated handover education sessions for staff noted incidents infectious status not handed over by staff. <p>QOCC:</p> <ul style="list-style-type: none"> the patients valuables business rule was discussed and recommendations given by council. A presentation was given on Patient Safety crosses/huddles <p>Patient safety Committee:</p> <ul style="list-style-type: none"> Presentation given on GP identification by patients – GP register thought to assist however cost implication would need to be assessed. Bilingual staff can only act as formal interpreters if they have completed the appropriate course – staff notified Discussion by K Clezy (ID) on current short supply of certain antibiotics nationally/internationally and strategies on ensuring patient care is not affected. <p>SSEH Safety Committee:</p> <ul style="list-style-type: none"> SSEH "Patient Opinion" Go Live 12 December 2016 this is a pilot for SSEH and led by the District. Handover project presentation given to members outlining improved communications between POWH and SSEH. Manual handling competencies are being developed for staff. A presentation was given on Medication safety. The T-Pot program is progressing – team looking at appropriate representation. <p>T Kant: General Rehabilitation Clinical Quality and Patient Safety Committee:</p> <ul style="list-style-type: none"> Transitional Aged Care presentation delivered outlining interventional support for rehab patients. 	Members would like a presentation on Safety Crosses and Huddles	B Rabet	Feb/March 2017
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5. General Business

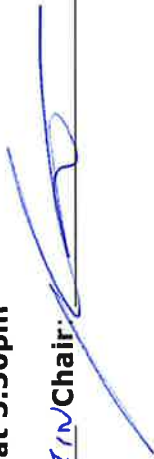
Issue	Discussion	Action Required	Who	Due
5.1 NIL	•			

6. New Business without notice - nil

The next meeting will be held on Monday 13 February 2017

There being no further business the meeting closed at 5.30pm

Accepted as a true record: GEORGE CONSTANTIN Chair:



Date:

7/3/2017

Signature Chair