



**Health**  
South Eastern Sydney  
Local Health District

**TRIM: T16/**

**Meeting:** POWH/SSEH Community Advisory Committee  
**Date:** Monday 8<sup>th</sup> August 2016

**Chair:** Mr George Constantin (chair)  
**Minutes:**

### 1. Attendance/Apologies

NAME	AREA	status	NAME	AREA	status
David Pearce	A/DO POWH	Apology	Sharnelle Magee	consumer	Present
Heather Walker	DON POWH	Present	Susan Nicholson	consumer	Present
Karen Tuqiri	A/DON SSEH	Apology	John Malouf	Consumer	Present
Belinda Rabet	NM POWH	Apology	Erica Van Aalst	Consumer	Apology
George Constantin	Consumer/Chair	Present	Jan Titterton	consumer	present
Andros Eleftheriou	Consumer	Present	Nava Turner	Consumer/deputy chair	Present
Tanya Kent	Consumer	Present			

### **Presentation – CHOPS – Janine Masso CPIU – Sylvia Hobbs**

### 2. Minutes

2.1	Confirmation of minutes	John Malouf was an apology in the July Minutes. Minutes to be changed to reflect this
-----	-------------------------	---

### 3. Actions/ Plans arising from previous minutes

Issue	Discussion	Action Required	Who	Due
3.1	Committee Evaluation Report	<ul style="list-style-type: none"> <li>Minimal response to date re the evaluation of CAC. Will distribute again to all members with request to complete by next meeting to enable further discussion around any changes to the structure of CAC</li> </ul>	Secretary	August 2016

#### 4. Standing Items

	Issue	Discussion	Action Required	Who	Due
4.1	POWH/SSEH update by Hospital Executive –	<p>Heather Walker - POWH:</p> <ul style="list-style-type: none"> <li>Appointment to the General Manager's role. Mr Tobi Wilson – has accepted the position and will be officially commencing in the role in early October 2016. Outline provided of Mr Wilson's professional background.</li> <li>Outline provided on end of year financial year expenditure, which was \$11.1million over, of which, just over 4.5m was related to revenue.</li> <li>Clinical service plan is out for final draft and awaiting comments.</li> <li>Access over the winter platform is progressing well. Winter strategy plan continues, noted that bed capacity has been meeting demand with additional beds opened as required for short periods.</li> </ul>			
4.2	Community Advisory Committee members questions	<p>N Turner enquired about the cleanliness in the hospital. Discussion ensued re hospital cleaning and age of the building overall which at times impacts on this.</p> <p><del>S Nicholson enquired about a routine of collection for email-aggressive patients.</del> <i>R</i></p> <p>At the moment there is no recognition of that within POWH.</p> <p>J Titterton enquired about the Dental Unit with POWH and treating patients.</p> <p>Discussion was had on the provision of services currently</p> <p>J Malouf raised recent issues in the media regarding Bankstown – medical gases and St George Hospital – cancer treatment and if it has effect POWH.</p> <p>H Walker that facilities are conducting a safety check into all gases and planned dates have been established for POW and SSEH to have an external contractor check in consultation with staff. Advised that a 'hotline' had been established for patients who had been receiving chemotherapy at St George and Sutherland and may be seeking clarity around their treatments</p>	Further outline of Dental Services to be presented next meeting	B Rabet	Sept 2016
4.3	Community Advisory Members Committee Reports	<p>A Eleftheriou: SSEH Infection control meeting:</p> <ul style="list-style-type: none"> <li>Outlined key actions from the meeting. Cataract surgery survey</li> </ul>			

		<p>was discussed. Further discussion before recommendation are to be made.</p> <ul style="list-style-type: none"> <li>• Environmental cleaning audit in high risk clinical areas was completed and a report will be distributed.</li> <li>• Discussion on governance system and surveillance.</li> <li>• Flu pandemic was discussed and the working party created for updating the existing plans.</li> </ul> <p>J Malouf:</p> <ul style="list-style-type: none"> <li>• POWH Planning steering Committee</li> <li>• Discussion was had on how the \$500m and planning to date.</li> </ul> <p>Raised concerns regarding future of parking facilities on the Campus</p> <p>T Kant</p> <p>POWH 1W Quality and Patient Safety Committee</p> <ul style="list-style-type: none"> <li>• The falls are currently at their lowest historically.</li> <li>• Acknowledged the major body of work the staff had undertaken to contribute to these outcomes.</li> <li>• Discussion was had on ongoing issues with discharges.</li> </ul> <p>J Titterton</p> <p>Integrated Care Committee</p> <ul style="list-style-type: none"> <li>• Will be implementing a PULSE system which will give GP access to patient information.</li> <li>• Discussion was had on sites for the iHUBs.</li> </ul> <p>S Nicholson QOCC</p> <ul style="list-style-type: none"> <li>• Discussion was had on the revision of the TOR / membership.</li> </ul> <p>SSEH Clinical Quality and Risk Management Committee</p> <ul style="list-style-type: none"> <li>• Discussion was had on the revision of TOR and merging the accreditation committee.</li> <li>• Discussion was had on the theatres taking on a TEAPOT survey to improve patients care between surgeries. Report will be distributed once finalised.</li> <li>• WHS will have a strategic plan which will be presented in September.</li> <li>• 2E is looking into including the REACH program in the near future.</li> </ul> <p>POWH Quality and Accreditation</p> <ul style="list-style-type: none"> <li>• Discussion was had over the importance of this meeting and if it</li> </ul>		
--	--	---	--	--

		is still required or be implemented into the patient safety committee.			
--	--	--	--	--	--


**5. General Business**

Issue	Discussion	Action Required	Who	Due
5.1	•			

**6. New Business without notice - nil**

The next meeting will be held on Monday 12 September 2016 at POWH EDU A

There being no further business the meeting closed at 4.55pm

Accepted as a true record: GEORGE CONSTANTIN Chair:  Date: 10/10/2016

Signature Chair