

**Friday 14 October 2016, 10 am**

**MINUTES**

**PRESENT:**

Ms C Heckendorf, Community member  
Ms H Mantziaris, Community member (Co-chair)  
Mr P O'Donoghue, Community member  
Ms G Parsonage, Community member  
Ms S Rawlinson, Community member  
Dr J Wilson, Community member (Co-chair)

RHW In Attendance :

Ms V Madunic, General Manager  
Ms H McCarthy, Director of Nursing & Midwifery  
Ms J East, Secretariat

**2. APOLOGIES:**

Ms N Cowlshaw, Community member  
Ms T Fletcher, Community member  
Ms A Lainchbury, Clinical Midwifery Consultant, Midwifery Practice Development, RHW  
Dr J Svensson, Health Education Co-ordinator and Diversity Health Officer, RHW  
Ms L Woodhart, Clinical Practice Improvement Manager, RHW

**1. ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we are meeting today and pay my respects to their elders both past and present.

**3. CONFIRMATION OF AGENDA**

**4. MINUTES OF PREVIOUS MEETING**

The minutes from the previous meetings held 5 August and 3 June 2016 were approved.

**5. MATTERS ARISING FROM THE MINUTES**

**Action Items** – updated

**6. STANDING ITEMS**

**6.1 Youth Health update** – held over to next meeting in J Svensson's absence

**6.2 SESLHD Falls Committee** - nil to report

**6.3 Quality & Safety Data** – held over to next meeting in L Woodhart's absence

**6.4 Patient Feedback** – held over to next meeting in L Woodhart's absence

**6.5 Disability Awareness training for staff project**

On hold pending review of what is currently provided by HETI at State level. V Madunic will endeavour to provide for the next meeting what the Hospital has in terms of disability information.

H McCarthy noted there are nurse educators who can provide in-house training to staff. H McCarthy will meet with L Woodhart and J Svensson to discuss further.

**6.6 Feedback from Hospital Committee representatives**

- a) Clinical Council – nil to report – no meetings
- b) Quality & Patient Care Committee – held over to next meeting

c) Gynaecology Services Division Quality & Patient Safety Committee

S Rawlinson noted :

- J Wilson and S Rawlinson are on a working party reviewing content for a television channel for gynaecology inpatients
- Concern re lack of psychiatric services for gynaecology patients
- V Madunic gave an update on current arrangements – pain service recently commenced in gynaecology and there is an outpatient component – the service is in its infancy and is still being refined. A business plan is being developed to expand the service. Psychiatry assistance is provided to gynaecology patients who are considered acute. The chronic pain group of patients don't routinely fit into this category and are referred to external providers. The Director of Clinical Services is looking into how we can provide better support and provide a psychiatry service.
- H McCarthy noted there is support provided for staff in this area – Employee Assistance Programme, clinical debrief sessions. The Hospital promotes staff wellbeing via the Sankalpa programme

**7. GENERAL BUSINESS**

**7.1 Discussion Standard 2 – what progress has been made and where are we heading**

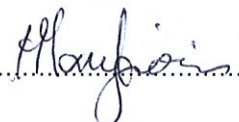
J Wilson asked V Madunic if she could develop some projects for the CAC to work on next year. V Madunic agreed and also discussed the patient surveys tabled at the August meeting which will carry over into 2017. It was agreed to hold a separate workshop to review content and options for these surveys.

J Wilson noted the Consumer Community Engagement Workshop Equity Strategy she attended with S Rawlinson in August.

**NEXT MEETING**      2 December 2016

Signature  .....

Date .....

Signature  .....

Date 2/ .....