

Minutes	
	Description
1	<p>Present:</p> <ul style="list-style-type: none"> • Jan Denniss, Consumer Representative • Jonathan Devasagayam, SGSHHS Manager, Corporate Services • Penny Glezellis, SGH Community Partnerships Officer(Secretariat) • Sandra Grove, CPIU • Advija Huseinspahic, Consumer Representative • Rod Lynch, Consumer Representative (Chair) • Vicki Manning, SGH Director of Nursing • Kristin Mills, SGH Nursing Executive Support Manager <p>Apologies:</p> <ul style="list-style-type: none"> • Peter Brown, Consumer Representative • Susan Hanrahan, Consumer Representative • Paul Holdsworth, Consumer Representative • Elizabeth Martin, Consumer Representative • Maria Pifarre, South Eastern Sydney Medicare Local • Tony Ralph, Consumer Representative • Leisa Rathborne, SGH A/General Manager • Paul Sullivan, Consumer Representative • Trish Willis, SGSHHS Sector Manager, CPIU
	<p>Presentation</p> <ul style="list-style-type: none"> • Gareth Brown, St George Community Mental Health presented on the proposed SGH Aggression Poster. The need for the poster has come about because of the increase in verbal aggression incidents within the hospital. The aim of the poster is to reduce the incidence of verbal aggression as well as to prevent the aggression from escalating to the next level. • The message on the poster will be interpreted into other languages and will be circulated throughout the hospital campus. • Discussion held regarding other possible alternatives of communicating the message of the poster as it is well known that people do not read posters. <p>Action: PG to forward draft aggression poster to the CAG members for their consumer review and feedback.</p>
3	<p>Approval of Minutes</p> <ul style="list-style-type: none"> • Minutes dated March 24, 2015 were not confirmed as there was not a quorum. Deferred to the next meeting.

4	<p>Items Arising</p> <ul style="list-style-type: none"> Action items raised from the meeting held on March 24, 2015 have been addressed.
5	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> Nothing To Report
6	<p>General Business</p>
	<p>7.1 Report from the Chair – Rod Lynch</p> <ul style="list-style-type: none"> 35 pages of documentation were reviewed by the CAG members since the last meeting. Telephone call and email received from staff indicating their appreciation to the CAG members for their review and feedback of patient information documents.
7	<p>Standing Items</p>
	<p>7.1 SGSHHS Patient Flow & Demand Management Strategic Committee – Paul Sullivan</p> <ul style="list-style-type: none"> No Report
	<p>7.2 SGH Patient Safety and Quality Meeting – Jan Denniss</p> <ul style="list-style-type: none"> The Enhanced Recovery After Surgery (ERAS) Project was presented at the meeting. Action: A copy of the presentation to be forwarded to the CAG members.
	<p>7.3 SGH Hospital Signage Committee – Jan Denniss</p> <ul style="list-style-type: none"> No Report (JD unable to attend the meeting).
	<p>7.4 Enhanced Recovery After Surgery Committee (ERAS) – Elizabeth Martin</p> <ul style="list-style-type: none"> No Report.
	<p>7.5 District Steering Committee for Falls Injury Prevention In Health Facilities – Jan Denniss</p> <ul style="list-style-type: none"> SESLHD is currently looking at formulating guidelines for the operation and management of a “high risk falls room”.
	<p>7.6 SGH Falls Prevention Committee – Paul Holdsworth</p> <ul style="list-style-type: none"> No Report
	<p>7.7 SGH Food & Nutrition Committee – Susan Hanrahan</p> <ul style="list-style-type: none"> No Report.

	<p>7.8 Medicare Local Update</p> <ul style="list-style-type: none"> Correspondence received regarding the recent announcement that the three Medicare Locals of Eastern Sydney (ESML), Inner West Sydney (IWSML) and South Eastern Sydney (SESMML) were successful in their bid to form the Central and Eastern Sydney Primary Health Network.
	<p>7.9 Clinical Council Report – Rod Lynch</p> <ul style="list-style-type: none"> RL attended the meeting on April 17th as the consumer representative. Overall the meeting was very informative and provided a great insight into the overall management and performance of the organisation. The following was presented at the meeting: <ol style="list-style-type: none"> “Delegation and Escalation of Care” which focused on the delegation and recording of roles with in the operating theatres and outlined the introduction of enhanced records, improving transparency and efficiency “NPS Medicine Wise” presented on overview of their organisational role, the relationship with the medical practitioner/pharmacists and health research profile/activity. They also explained the benefits to the health area and access methodology. Upgrade of the Pelvic Floor Unit Service. National Emergency Access Target (NEAT) and National Elective Surgery Target (NEST) will no longer be funded by the Commonwealth Government. Review of Emergency Treatment Performance Target (4 hours in ED Treatment Benchmark) Non –admitted performance to improve from 80% to 92% and admitted performance from the current 42% to 70% by the year 2017/18, in yearly increments.
	<p>7.10 General Manager Update – Leisa Rathborne</p> <ul style="list-style-type: none"> No Report
	<p>7.11 Nursing Update – Vicki Manning</p> <ul style="list-style-type: none"> Productive Ward Series is progressing well and has shown significant gains – one such gain is in relation to nurses having increased time with patients, current statistics show the increase is up from 40% to 50%. As part of International Nurses Day the SGH Nursing Executive will host the St George Hospital Nursing Excellence Awards on Friday May 15,2015. SGH Senior Nursing Managers recently visited the War Memorial in Canberra as part of the Anzac Centenary. The nursing vision behaviour for the month of April is Honesty – wards have integrated this behaviour into their workplace and in everything they do with respect to patient care.
	<p>7.12 Quality and Safety Update – Sandra Groves</p> <ul style="list-style-type: none"> SGH is currently working towards the 15 National Safety and Quality Health Service Standards in preparation for accreditation in November 2015.

	<p>7.13 Corporate Services Update – Jonathan Devasagayam</p> <ul style="list-style-type: none"> • Building work in Kensington Street is progressing well with the official handover of the car park to Metro to take place in June 2015. • Road works have commenced outside the Gray Street entrance with the aim of improving the traffic flow. • Sleep Laboratory has moved into the old Emergency Medicine Unit (EMU). 						
	<p>7.14 Confidential Items</p> <ul style="list-style-type: none"> • Nil 						
8	<p>Reports for Noting</p>						
	<p>8.1 Volunteer Report</p> <ul style="list-style-type: none"> • No Report 						
	<p>8.2 Diversity Health Report</p> <ul style="list-style-type: none"> • No Report 						
9	<p>Governance Items</p> <ul style="list-style-type: none"> • Nothing to report 						
10	<p>New Business</p> <p>10.1 Allied Health Update</p> <ul style="list-style-type: none"> • To be postponed to the next meeting 						
11	<p>Business Without Notice</p> <ul style="list-style-type: none"> • CAG Education Session scheduled for May 7th 2015 to be cancelled due to lack of numbers, another date to be organised in the first fortnight in June. Action: PG to organise a new date and to circulate to all CAG members • Concern raised regarding the lack of facilities available for diabetic patients with relation to the disposal of used needles as the local pharmacies are no longer disposing the needles. Action: JD is look into what other alternatives exist for patients who need to dispose of their used needles. 						
12	<p>Meeting Closed</p> <p>Next Meeting:</p> <table> <tr> <td>Date:</td> <td>Tuesday 26th May, 2015</td> </tr> <tr> <td>Time:</td> <td>9am</td> </tr> <tr> <td>Venue:</td> <td>Boardroom, SGH</td> </tr> </table>	Date:	Tuesday 26 th May, 2015	Time:	9am	Venue:	Boardroom, SGH
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St George/Sutherland Hospitals and Health Services
28th April, 2015 at 9am
SGH Boardroom, Level 4, James Laws House
St George Hospital Consumer Advisory Group



Health
South Eastern Sydney
Local Health District

CERTIFIED A CORRECT RECORD

RODNEY E LYNCH

Name

R. E. Lynch

Signature

26-5-15

Date