

Minutes	
Item	Description
1	<p>Present:</p> <ul style="list-style-type: none"> • Jan Denniss, Consumer Representative • Jonathan Devasagayam, SGSHHS Manager, Corporate Services • Penny Glezellis, SGH Community Partnerships Officer(Secretariat) • Susan Hanrahan, Consumer Representative • Paul Holdsworth, Consumer Representative • Rod Lynch, Consumer Representative (Chair) • Vicki Manning, SGH Director of Nursing • Kristin Mills, SGH Nursing Executive Support Manager • Elizabeth Martin, Consumer Representative • Maria Pifarre, South Eastern Sydney Medicare Local • Leisa Rathborne, A/General Manager <p>Apologies:</p> <ul style="list-style-type: none"> • Peter Brown, Consumer Representative • Advija Huseinspahic, Consumer Representative • Paul Sullivan, Consumer Representative • Tony Ralph, Consumer Representative • Trish Wills, SGSHHS Sector Manager, CPIU
2	<p>Presentation</p> <ul style="list-style-type: none"> • Janet Bell presented on the ACI Nutrition Standards for Adults Inpatients in NSW Hospitals. • The overview focused on; <ol style="list-style-type: none"> 1. Nutrient Goals: key nutrient amounts that need to be provided by the standard menu. 2. Minimum Menu Choice Standard: the minimum number of food choices and minimum serve for each type of menu item. • The presentation also covered the therapeutic diet specification for adult and paediatric inpatients and the new SESLHD menu which was introduced in July 2014 . • Action: Forward copy of presentation to committee members.
3	<p>Approval of Minutes</p> <ul style="list-style-type: none"> • Amendment made to the minutes for Tuesday November 24, 2014 7.4 Enhanced Recovery After Surgery Committee (ERAS) No report as Elizabeth Martin had been on leave. An email to be sent to Deb Cansdell for an update. It was therefore resolved that the Minutes of the St George Hospital Consumer Advisory Group meeting held on Tuesday November 24, 2014 were confirmed after approval of amendment was made.

4	<p>Items Arising</p> <ul style="list-style-type: none"> Action items raised from the meeting held on November 24, 2014 have been addressed.
5	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> Nothing To Report
6	<p>General Business</p>
	<p>7.1 Report from the Chair – Rod Lynch</p> <ul style="list-style-type: none"> Four pages of survey were reviewed by the committee. A new applicant to join the CAG has been received and will be interviewed in the coming weeks. The focus this year will be on National Standard 2: Partnering with Consumers. If any members have or know of people who have a patient story whether positive or negative could they please forward the contact details to Trish Wills, Sector Manager CPIU. It was agreed by all present that the CAG continue to make recommendations to the Hospital Executive regardless of whether the recommendations are actioned.
7	<p>Standing Items</p>
	<p>7.1 SGSHHS Patient Flow & Demand Management Strategic Committee – Paul Sullivan</p> <ul style="list-style-type: none"> No Report
	<p>7.2 SGH Patient Safety and Quality Meeting – Jan Denniss</p> <ul style="list-style-type: none"> The last meeting focused on National Standard 2: Partnering with Consumers and National Standard 4: Medication Safety. The meeting also highlighted areas of excellence and areas that need improvements.
	<p>7.3 SGH Hospital Signage Committee – Jan Denniss</p> <ul style="list-style-type: none"> No report given. Next meeting is scheduled for this Thursday. New departmental signage that has been placed up in the Prince William Wing has received positive comments from both the public and staff. It is envisaged that similar signage will be adopted throughout the main areas of the Hospital.
	<p>7.4 Enhanced Recovery After Surgery Committee (ERAS) – Elizabeth Martin</p> <ul style="list-style-type: none"> No Report.
	<p>7.5 District Steering Committee for Falls Injury Prevention In Health Facilities – Jan Denniss</p> <ul style="list-style-type: none"> A survey of ten patient falls incidents will be conducted in April. Interpreters will be engaged. Discussion held regarding the importance of early intervention for people who are at risk of a fall and the awareness of falls prevention programs in the community.

	<p>7.6 SGH Falls Prevention Committee – Paul Holdsworth</p> <ul style="list-style-type: none"> All inpatients will now have falls risk assessment conducted by the nursing staff on admission. When patients are transferred to other health facilities the falls risk assessment will be noted on the discharge transfer form. The importance of ensuring that the falls risk assessment is documented on the patients discharge summary was discussed as it will give the GP the opportunity to follow this up on discharge. Action: Recommendation be given to the SGH Falls Prevention Committee on the importance of implementing a system that ensures the documentation of the falls risk assessment on the discharge summary.
	<p>7.7 SGH Food & Nutrition Committee – Susan Hanrahan</p> <ul style="list-style-type: none"> Nothing to Report. Refer to Presentation.
	<p>7.8 Medicare Local Update – Maria Pifarre</p> <ul style="list-style-type: none"> Currently there are 61 Medicare Locals across Australia, which will be replaced by 30 Primary Health Networks (PHN) from July 1, 2015. There will be a transition plan handover to the new provider. The focus of the PHN will be to commission services rather than implement them. South Eastern Sydney currently awaiting a response from the collaborative tender which was submitted recently. PAM Surveys: To date 1,140 surveys have been collected with a target number of 1,500 surveys to be completed. The project has been extended to April, 2015 in order to conduct a proper evaluation and report. The study will enable health service providers to have a better understanding of health participation and will assist in developing strategies to improve access to health information, referral pathways and available services. Map of Medicine: Is a referral pathways tool. South Eastern Sydney Medicare Local have number of pathways currently being developed and trialled by local GP's and service providers to ensure the care and referral pathway information is evidence based and relevant. Diabetes Program: Education sessions for the community have been organised and are currently being advertised. Break the Break Program: Is a new service for people living in the St George Area who have broken a bone. It is an Osteoporosis Refracture Prevention (ORP) Service with the aim to stop people from having another fracture.
	<p>7.9 Clinical Council Report – Rod Lynch</p> <ul style="list-style-type: none"> Nothing to Report.
	<p>7.10 General Manager Update – Leisa Rathborne</p> <ul style="list-style-type: none"> Recent announcement by the NSW Premier and Minister of Health regarding the \$307 million funding commitment to redevelop St George Hospital. The funds will allow for a seven storey acute services building. The project is currently looking at the design aspects of the

	new building works with an estimated completion date of 2017.
	<p>7.11 Nursing Update – Vicki Manning</p> <ul style="list-style-type: none"> Nursing vision initiative is proving very successful. In February the nursing administration launched the beginning of the vision behaviour of the month, a collaborative effort to embed the vision into the practice of all nursing staff. Each month all wards and units receive a toolkit to assist their ward in celebrating the behaviour chosen. The month of February was Caring and March is respect.
	<p>7.12 Quality and Safety Update – Trish Wills</p> <ul style="list-style-type: none"> No Report
	<p>7.13 Corporate Services Update – Jonathan Devasagayam</p> <ul style="list-style-type: none"> Decommissioning of the old ED is just about complete. Currently looking at how to make the area as efficient as possible with regard to the car parking spaces and the patient transport area. The parking area will be managed by Metro. The Lamrock Committee decided at their recent Annual General Meeting that they will continue to fundraise for the hospital but in a less formal way as they have been struggling to recruit new members. Kim Wrightson has been extended for a further six months in the Community Relations Officer position supporting the role on a Monday and Tuesday.
	<p>7.14 Confidential Items</p> <ul style="list-style-type: none"> Nil
8	Reports for Noting
	<p>8.1 Volunteer Report</p> <ul style="list-style-type: none"> Nil Report
	<p>8.2 Diversity Health Report</p> <ul style="list-style-type: none"> Tabled
9	Governance Items
	<ul style="list-style-type: none"> Nothing to report
10	New Business
	<p>10.1 2015 Chair Position</p> <ul style="list-style-type: none"> Rod Lynch was successful in his application to the position of chair for the SGH CAG. Jan Denniss was nominated and elected as the co-chair. <p>10.2 Consumer Representative on Anti-Microbial Stewardship Committee (AMS)</p> <ul style="list-style-type: none"> Committee terms of reference were distributed to all members present. Interested consumer members to contact Penny Glezellis.



11	Business Without Notice <ul style="list-style-type: none">Paul Holdsworth commented that his son and daughter-in-law recently visited the short stay admission area of the new Emergency Department and were very impressed with the medical and nursing treatment that they had received.
12	Meeting Closed Next Meeting: Date: Tuesday 24th March, 2015 Time: 9am Venue: Boardroom, SGH

CERTIFIED A CORRECT RECORD

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Name RODNEY E. LYNCH
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Signature *R. E. Lynch*
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Date 24-3-15
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