

St George Hospital Consumer Advisory Group

Tuesday 27 June 2017 at 9.00am

Boardroom, Level 4, James Laws House

St George Hospital



Health
South Eastern Sydney
Local Health District

Minutes

	Description
1	<p>Present:</p> <ul style="list-style-type: none">• Peter Brown, Consumer Representative• Jan Denniss, Consumer Representative• Sharryn Fitzgerald, Representative, Central & Eastern Sydney Primary Health Network• Sandra Gove, Clinical Quality Manager, SGH• Susan Hanrahan, Consumer Representative (Chair)• Paul Holdsworth, Consumer Representative• Michael Jordan, Consumer Representative• Samantha Knight-Gifford, Aboriginal Hospital Liaison Officer• Rod Lynch, Consumer Representative• Vicki Manning, SGH Director of Nursing• Leisa Rathborne, SGH General Manager• Nick Skleparis, Manager, Corporate Services SGH <p>Apologies:</p> <ul style="list-style-type: none">• Advija Huseinspahic, Consumer Representative• Lorena Matthews, Nurse Manager, Women & Children's Health• Elizabeth Martin, Consumer Representative• Paul Sullivan, Consumer Representative <p>In Attendance:</p> <ul style="list-style-type: none">• Kim Wrightson, SGH Community Relations Officer (Secretariat)• Allan Ajami, Project Officer, St George Redevelopment Project• Susan Busuttil, Community Partnership• Glenda Lum, Consumer Representative, District Consumer Community Council• Virginia Hughes (teleconference), Consumer Representative, District Consumer Community Council• Sue Rawlinson (teleconference), Consumer Representative, District Consumer Community Council
2	<p>Presentation</p> <p>2.1 Signage Option Review – Allan Ajami</p> <ul style="list-style-type: none">• The Committee discussed the signage options for the comprehensive information board to be located in the Gray Street Foyer. <p>Action: Updated signage option to be sent to the consumers for further review. Comments due by 30 June 2017.</p> <p>2.2 District Consumer Community Council</p> <ul style="list-style-type: none">• Susan Busuttil, Community Partnership, along with consumer representatives of the District Consumer Community Council presented on the “Co-Design of the District Consumer and Community Council – Ready to go!” <p>Action: Distribute presentation to the SGH Consumer Advisory Group – Kim Wrightson</p>
3	<p>Approval of Minutes</p> <ul style="list-style-type: none">• Minutes dated 23 May 2017 were confirmed as a true and accurate record.

4	<p>Items Arising from Action Plan</p> <ul style="list-style-type: none"> • 7.2 Draft campus pocket map to be circulated to the signage committee for review/comment – Nick Skleparis In progress. • 7.6 Healthshare initiative to use iPads for meal ordering. Recommendation by CAG to be submitted to SGH Food & Nutrition Committee – Susan Hanrahan SGH Food & Nutrition Committee have yet to meet. • 10.1 Request for two consumers to participate in the Stage 3 redevelopment meetings. Michael Jordan and Peter Brown attending the meetings.
5	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none"> • Nothing further to report.
6	<p>General Business</p>
	<p>6.1 Report from the Chair – Rod Lynch</p> <ul style="list-style-type: none"> • 30 pages of documents were reviewed since the last meeting. • A letter of appreciation was received from the visitors of the Royal Hospital for Women for attending our last meeting. • The revised CAG charter has been circulated for comment. • Information regarding the “Influencing Commissioning” Forum being conducted by the Eastern Sydney PHN has been circulated to all consumers. • The new Internet Project Update was also circulated for information. • Rod Lynch reported that following the May 2017 meeting he had a conversation with Leisa Rathborne regarding detrimental hospital communication issues raised in the media and coroner’s court hearings which may impact processes with the introduction of mobile result notifications with Wi-Fi at St George Hospital.
7	<p>Standing Items</p>
	<p>7.1 SGH Patient Safety and Quality Meeting – Jan Denniss</p> <ul style="list-style-type: none"> • Meeting held on 26 June 2017. • Presentation on keeping people nourished and hydrated.
	<p>7.2 SGH Signage Committee – Jan Denniss</p> <ul style="list-style-type: none"> • Meeting held on 22 June 2017. • Discussions were held around the information board to be located in the Gray Street foyer.
	<p>7.3 SGH Infection Control Committee – Jan Denniss</p> <ul style="list-style-type: none"> • No meeting
	<p>7.4 District Steering Committee for Falls Injury Prevention in Health Facilities – Jan Denniss</p> <ul style="list-style-type: none"> • No meeting
	<p>7.5 SGH Falls Prevention Committee – Paul Holdsworth</p> <ul style="list-style-type: none"> • Discharge papers will clearly state if the patient is a falls risk. • Committee was advised: <ul style="list-style-type: none"> - A lot of local health districts have safety net programmes - SGH Diversional Therapist has a programme working within the Aged Care Precinct • Film session held at Prince of Wales Hospital on falls mats. Paul Holdsworth was the patient. Filming went for 5 hours.
	<p>7.6 SGH Food & Nutrition Committee – Susan Hanrahan</p> <ul style="list-style-type: none"> • No meeting
	<p>7.7 SGH Patient Flow & Demand Management Strategic Committee – Paul Sullivan</p> <ul style="list-style-type: none"> • Deferred

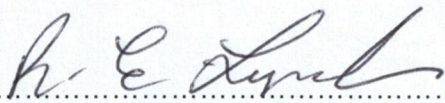
	<p>7.8 SGH Art Committee – Susan Hanrahan</p> <ul style="list-style-type: none"> • Meeting held 9 June 2017. • Committee viewed and chose photos. There will also be a people's choice.
	<p>7.9 SGH Heart Failure Project – Paul Holdsworth</p> <ul style="list-style-type: none"> • The Project guidelines could be used for other areas/projects • Project is complete. <p>Action: Remove from agenda – Kim Wrightson</p>
	<p>7.10 Clinical Council Report – Rod Lynch</p> <ul style="list-style-type: none"> • Excerpts of the confirmed May 2017 meeting have been circulated. • Rod Lynch attended the meeting held on 16 June 2017 where discussions/presentations were held on <i>eMeds Project; Ward Rounding Schedules and HealthNet</i>. • Further details regarding presentations will be submitted with the next excerpt. • Rod Lynch advised that the Clinical Council agenda/minutes advises that the SGH CAG minutes are unavailable. <p>Action: Discuss the availability of our minutes with Sarah McCosker – Kim Wrightson</p>
	<p>7.11 Central and Eastern Sydney Primary Health Network Update – Sharryn Fitzgerald</p> <ul style="list-style-type: none"> • Sharryn Fitzgerald discussed the vision of the CESPHN and the work she is currently doing. • CESPHN is assisting GP's with supporting their patients/community with the rollout of NDIS and looking at the impact. NDIS goes live on 1 July 2017 for our District. • Division of GP's were changed to the Primary Health Networks many years ago. Financial assistance is provided to areas such as: <ul style="list-style-type: none"> - Geriatric Flying Squads - Residential Aged Care - Diabetes - Asthma - Sexual Health - Older people – stay well at home - Chronic obstructive pulmonary patients - Immunisation - Cancer Services - Refugee Communities - Aboriginal Communities - Breast, cervical and bowel cancer screening • As Health Pathways Manager, Sharryn's role is to look at the impacts on hospital staff and community; provide GP's advice on how to manage every day conditions etc. Currently there are more than 100 pathways in draft.
	<p>7.12 General Manager Report – Leisa Rathborne</p> <ul style="list-style-type: none"> • <u>Acute Services Building</u> • Handover scheduled for 9 October 2017. • There is lots of work on getting ready to move into the ASB. • Tours will be held at the Community Open Day tentatively scheduled for 14 October 2017. • We now have live power to the build. Lights are lit up at night. • <u>General Business</u> • Staff preparing for winter. • Recent budget announcement – We will receive money to proceed with the Stage 3 planning. Stage 3 includes the whole of Kensington Street and will be called Integrated Health Services. Gerry Marr will attend the next Stage 3 planning meeting to set the vision. - District Health Award presentations held last week. 10 presentations to the finals for SGH.

	<p>7.13 Nursing Update – Vicki Manning</p> <ul style="list-style-type: none"> Working on the redevelopment. Looking at models of care. 42 new nurses to be employed.
	<p>7.14 Quality and Safety Update – Sandra Grove</p> <ul style="list-style-type: none"> No report published prior to the meeting.
	<p>7.15 Corporate Services Update – Nick Skleparis</p> <ul style="list-style-type: none"> Burt Wing – Works completed Retail Update – Building works have commenced. Schedule of works to be submitted. From 1st July 2017 the new concessional parking policy will be implemented. Staff will be employed to assist with this programme. They will be situated in key areas across the campus. They will be trained on how/who to validate. Metro will open an office in the Gray Street car park (Monday to Friday, business hours). The implementation of this programme will have an impact on parking in general as there will be less turnover of car spaces. There will be no financial risk to the hospital with implementing this programme Rod Lynch asked if there were any issues raised from the recent fire in London. Nick Skleparis advised that there may be a directive from the District to investigate our fire services. Health Infrastructure will ensure that the cladding on the ASB is compliant.
	<p>7.16 Confidential Items</p> <ul style="list-style-type: none"> Nil
8	Reports for Noting
	<p>8.1 Volunteer Report</p> <ul style="list-style-type: none"> Report will be circulated quarterly.
	<p>8.2 Diversity Health Report</p> <ul style="list-style-type: none"> Report circulated and tabled.
9	<p>Governance Items</p> <ul style="list-style-type: none"> Nil
10	<p>New Business</p> <p>Nil</p>
11	<p>Business Without Notice</p> <p>Nil</p>
12	<p>Meeting Closed</p> <p>Date of next meeting – Tuesday 25 July 2017 at 9.00am, Boardroom, Level 4 James Laws House, St George Hospital</p>

CERTIFIED A CORRECT RECORD

..... RODNEY E. LYNCH

Name

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Signature

..... 25-07-17

Date