

# SUTHERLAND HOSPITAL AND COMMUNITY HEALTH SERVICES

## LOCAL COMMUNITY ADVISORY COMMITTEE

**Date:** Wednesday 1 October 2008  
**Venue:** Group Rooms, Level 2, Sutherland Hospital  
**ATTENDEES:** Bronwyn Carruthers, Brenda Hagan (Chairperson), Sarmistha Kar, Lyndall Howes, Paul Moore, Robert Brice, Sandy Hudson, Chris Bentley, Wendy Fyfe (Secretary)

Item	Comments	Action
1. <b>Apologies</b>	Cath Whitehurst, Colleen Loder, Ross Johnston	
2. <b>Acceptance of Minutes</b> – September 2008	Minutes Accepted	WF
3. <b>Matters Arising from Previous minutes:</b>  a) Patient Survey Results	Some Members advised that they have not yet received a copy of this document – WF to forward to all members again  Members to look at review and to make suggestions on improvements and provide advise regarding strategies  Bronwyn Carruthers advised that there will be another patient survey at the end of the year.	WF  Members  WF
b) Traffic management Survey	Laurie Boyd to be contacted re survey – update to be provided for next meeting	WF
c) Signage	letter to be written to Council by Manager of Corporate Service – follow up for next meeting	WF

<p>d) Suggestion Box</p> <p>f) Pamphlets</p>	<p>Bronwyn Carruthers reported that the hospital executive did not support the idea of placing a Suggestion Box in the hospital. The Hospital has a Clinical Practice Improvement Unit who received both complaint and complimentary letters and this is a more efficient way of dealing with "suggestions". In addition the hospital adopts the Department of Health Quality Framework Management principles</p> <p>Members requested that Ross Johnston be asked to address the next meeting on What is the role of the committee members – what does Area expect to be achieved by the Local committee - Directions of other LCACs – how are they achieving the goals of the committee and Ross to clearly define what should be the expectations of the members.</p> <p>Members expressed their concern on how little the community know about the committee and that there is a lack communication between the community and the committee. It was suggested that this concern could be raised with Ross Johnston to find out how other committee approach this communication barrier.</p> <p>Also Ross to advise the committee regarding the boundaries of the Committee and what is the main role of members to bring to the Committee</p> <p>Members were asked for their comments on the Pressure Area Care. Very positive comments – easy to read and straightforward.</p> <p>Suggestion that "How and where to contact the Nurse Unit Manager" be included on the brochure.</p> <p>Melinda Pascoe to be advised of the responses</p>	<p>WF</p> <p>WF</p> <p>BC</p>
<p><b>4. Standing Agenda Items</b></p> <p>a) Hospital Update</p>	<p>Bronwyn Carruthers was advised that several documents which committee members were supposed to have received has not happen –</p> <p>Patient survey Terms of reference Frequency of meetings – hospital committees</p> <p>Falls prevention (no ToRs) Age and Chronic care Cardiac Care Committee Diversity Health Patient and Safety</p> <p>Oncology (Network) Mental Health (Area) Surgical – Network Emergency Equipment Steering Committee</p>	

	<p>Papers will be distributed before the next meeting</p> <p>Bronwyn advised that hospital was full but is now getting over its winter strategy. 20 extra beds and staff supporting these beds were opened during winter.</p> <p>Emergency was extremely busy during this time with 95% of patients brought in over 89 years of age.</p> <p>Aged Care Assessment Unit will receive cardiac monitors on 14 October 2008 – this will free up monitored beds in the Cardiac unit. Staff in the Unit are currently being trained to use the monitors.</p> <p>Minister of Health Mr John Della Bosco visited the hospital in September and met with senior nurses, doctors and staff specialists – look and listen visit and spoke to staff about problems.</p> <p>Open Day to celebrate the 50<sup>th</sup> anniversary of the hospital will be held on Saturday 15 October – members of committee will receive an invitation</p> <p>Hospital Ball will be held on Friday 24 October – money raised this year will be for Cardiac Care unit.</p>	
<p><b>7. New Business</b></p>	<p>Minutes of the meeting will be available on the website.</p> <p>Chris Bentley presented a brochure regarding a hospital shuttle service provided by the Sutherland Shire Community Transport Inc. Will provide copies of the brochure to the hospital when finalised and will bring copies to the members at the next meeting</p>	<p>CB</p>
<p><b>8. Next Meeting</b></p>	<p><b>Wednesday 5 November 2008 at 5.00 pm SEMINAR ROOM – ASK AT RECEPTION FOR DIRECTIONS</b></p>	