

SUTHERLAND HOSPITAL AND COMMUNITY HEALTH SERVICES

LOCAL COMMUNITY ADVISORY COMMITTEE

Date: Wednesday 2 December, 2009
Venue: Group Room 1, Level 2, Sutherland Hospital
ATTENDEES: Lyndall Howes, Colleen Loder, Chris Bentley, Brenda Hagan, Sandra Hudson, Robert Brice, Penny Glezellis, Community Partnership Officer (Minutes)

Item	Comments	Action
1. Apologies	Cath Whitehurst (GM), Bronwyn Carruthers (DON) and Deborah Allison.	
2. Acceptance of Minutes - 7 October 2009	October 2009 Minutes accepted	
3. Guest Speaker	<p>Introduction of Guest Speaker, Deidre Kennedy, Community Partnerships Officer. Update on the SESIAH Consumer Participation internet site.</p> <p>Deidre advised the committee that there has been good progress made on updating the current consumer participation internet site. She highlighted the importance of feedback from committee members with regard to the design and content of the website. The aim is to make changes to the site that will reflect current consumer participation information and activities.</p> <p>Deidre outlined the content of the new site to the committee. It is envisaged that the site will be up by February 2010 and will be updated annually.</p> <p>Penny to mail draft website information to committee before the next meeting.</p>	PG
4. Matters Arising from Previous minutes: a) New Consumer Representatives	Penny advised the committee that four applications have been received - interviews and orientation to take place before the February, 2010 meeting.	PG

<p>b) Update of Area Issues</p> <p>c) Traffic Report/Gardens</p> <p>d) Reports from TSH Committees</p> <p>e) Increasing Committee profile</p>	<p>Penny made mention that the next Area Consumer Advisory Committees meeting will be held on Wednesday January 20, 2010 at the Garrawarra Centre. The main topic for discussion will be the creation of a Consumer Charter – Garling Report, Recommendation 131. Invitation will be issued in the coming weeks.</p> <p>To be discussed at next meeting.</p> <p>Letter to Sutherland Hospital regarding the tree branches and smoking butt bins to be drafted by Brenda and Chris.</p> <p>Colleen Loder advised the committee that she has resigned from the Area Consumer Advisory Committee but will continue to attend the Emergency Department Committee.</p> <p>Deborah Allison is now on the Aged Care Committee as Sandra Hudson is unable to attend.</p> <p>Chris Bentley advised that he would be interested in joining the Patient Safety and Quality committee – Penny to send TOR to Chris.</p> <p>Penny to obtain the dates and times of the CHN peak committees for 2010.</p> <p>Penny advised the committee of the hotline and email address being set up for the committee as an alternative to a suggestion box. The phone hotline and email address will be advertised on A3 posters around the Hospital in order to increase the profile of the committee to the staff and public.</p>	<p>PG</p> <p>NS</p> <p>BH/CB</p> <p>PG</p> <p>PG</p> <p>PG</p>
<p>5. Standing Agenda Items Hospital Update</p>	<p>Cath Whitehurst not in attendance - to be discussed at next meeting.</p>	<p>CW</p>
<p>6. New Business</p>	<p>Nil</p>	

7. Next Meeting	WEDNESDAY FEBRUARY 3, 2010 5.00pm GROUP ROOM 1 Antenatal Clinics Level 2, Sutherland Hospital	