

MINUTES
The Sutherland Hospital
CONSUMER ADVISORY COMMITTEE MEETING

Item 1: Attendance/Apologies

| ATTENDEES | |
|---|---------------------|
| Director of Operations | Cath Whitehurst |
| Director or Nursing & Midwifery Services | Jan Heiler |
| Director of Corporate Services | Nick Skleparis |
| Manager, Volunteer Services | Linda Vari |
| Community Relations / Committee Secretariat | Wendy Fyfe |
| Consumer Representative | Colleen Loder |
| Consumer Representative | Brenda Hagan |
| Consumer Representative | Peter Lewis (Chair) |
| Consumer Representative | William Veitch |
| PRESENTATION BY: | |
| Billard Leece Architectural Consultants | Adam Muggleton |

| APOLOGIES | |
|---|----------------|
| Deputy Director or Nursing & Midwifery Services | Dan West |
| Consumer Representative | Deborah Alison |
| Patient Safety Manager, CPIU | Cate Malone |

Meeting Commenced at 3.00 pm

Item 2: Approval of Previous Minutes

Confirmation of previous Minutes – Peter Lewis

Guest Speaker: Mr Adam Muggleton from Billard Leece, architectural consultants

Mr Muggleton gave an overview of the extension plans for The Sutherland Hospital over the next 50 years and more comprehensive plans for the next 10-15 years with plans for new buildings and car parks

Stage 1 will involve the building of a new Emergency Department area expanding to the western side of the site

Date: Wednesday 1 August 2012

Time: 3.00 pm

Venue: Executive Meeting Room Level 4

Stage 2 will involve the construction of a car park south of the Kingsway and a new entrance from the Kingsway with traffic lights enabling drivers to turn right into the site and a community centre to be constructed on the corner of the site. Buildings will be built up as opposed to spreading over the site.

Stage 3 – Mental Health facilities on North-east side of site - Major security link from back car park to main part of hospital

Stage 4 – demolish loading dock – expand clinical services area

Stage 5 – more expansive work south area and development of small undercroft parking

Item 3: Standing Agenda Items

3.1 New Committee Members

Prior to the meeting four interviews were undertaken to select new members for the committee. The Panel comprised of Peter Lewis, Nick Skleparis and Wendy Fyfe. It is anticipated that the new members will commence at the next meeting following an orientation tour starting at 2.00 pm – any other committee members wanting to join this tour should meet in the foyer of the main entrance at 2.00 pm

3.2 The planned joint meeting to be held on Thursday 20 September 2012 at St George Hospital with Janet McDonald has been cancelled due to the inability of Janet to attend.

Peter Lewis advised that the Area Community Network meeting will be held in Lecture Theatre at the Royal Hospital for Women, Randwick from 9.00 am – 12.30pm on 22 October 2012 – all invited

4.1 Feedback from allocated committees

No report given.

4.2 Hospital Update

4.2.1 Cath Whitehurst reported that the Paeds area in emergency is having a face lift with area being repainted etc. Safe Assessment room in Emergency is operational. A space audit will be undertaken and outpatients reviewed.

Demountable next to Na Mawa Unit has had quotes and engineers are working on the project.

4.3 Hospital Dashboard

Dashboard report handed out and will be addressed at next meeting



Date: Wednesday 1 August 2012

Time: 3.00 pm

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4.4 Volunteers Report

Linda Vari reported on the volunteer program – 20 new volunteers at TSH – Feeding and Falls program in Killara and Barkala and Feeding in Coinda.

In the next few months volunteers will be recruited to work in the Emergency Department to meet and greet families and friends and to ensure that they are kept informed about what is happening, be the go between with visitors and staff.

Linda advised committee that there was a recent Telegraph article about Ward grannies which TSH participates in this program – health inspectors have given this program glowing reports.

5. New Business

CW has asked Wendy Fyfe to present a plan for a TSH Open Day to allow the community to participate in tours and information re the hospital. To be presented at next meeting.

Next Meeting: **Date:** Wednesday 5 September 2012
 Time: 3.00 pm
 Venue: Executive Meeting Room, Level 4

Orientation and Tour – Wednesday 5 September 2.00 pm in foyer of hospital entrance – tour will take about 45 minutes