

MINUTES
The Sutherland Hospital
CONSUMER ADVISORY COMMITTEE MEETING

Item 1: Attendance/Apologies

ATTENDEES	
Director of Operations	Cath Whitehurst
Director or Nursing & Midwifery Services	Jan Heiler
Director of Corporate Services	Nick Skleparis
Deputy DON and Midwifery Services	Dan West
Manager, Volunteer Services	Linda Vari
Community Relations / Minutes Secretary	Wendy Fyfe
Consumer Representative	Colleen Loder
Consumer Representative	Brenda Hagan
Consumer Representative	Peter Lewis (Chair)
Consumer Representative	William Veitch
GUEST	Cheryl Taylor
PRESENTATION BY:	
Director Clinical Services	Dr Justine Harris

APOLOGIES	
Consumer Representative	Melissa Connelly
Consumer Representative	Deborah Alison
Patient Safety Manager, CPIU	Cate Malone

Meeting Commenced at 3.00 pm – Peter Lewis introduced Cheryl Taylor, Potential new Committee member

Item 2: Approval of Previous Minutes
Confirmation of previous Minutes – Peter Lewis

Item 3: Standing Agenda Items

3.1 New Committee Members
A second advertisement (larger) for new committee members was placed in The Leader. Application closing date Friday 27 July 2012.

Date: Wednesday 4 July 2012

Time: 3.00 pm

Venue: Meeting Room 1, Clinics

3.2 TV lease runs out in 2013 - Cath Whitehurst advised that Calvary Hospital obtained a new TV/media communication system which seems to be the way to go – investigation of the system to be looked at for St George and Sutherland Hospitals.

3.3 Joint meeting to be held on Thursday 20 September 2012 at 10.00 am Board Room, Level 4, James Laws House, St George Hospital - Janet McDonald, SESLHD Board member and executive sponsor of Community Engagement to meet with the CAC members from St George and Sutherland Hospitals. St George site map will be distributed at next meeting.

3.2 Guest Speaker – Dr Justine Harris, Director of Clinical Services addressed the meeting. Manages medical staff and interacts with other staff on a very broad basis. Part of the Executive across the District and Manger of Junior Medical Officers.

Monthly committees – Cardiology, Department of Surgery, Clinical Council, Emergency, Quality and Safety and Shire GP's.

4.1 **Feedback from allocated committees**

Colleen Loder (CL) reported that the National Heart Support closed recently which means that after 13 years of fundraising for and supporting cardiac patients at TSH the Sutherland Heart Support will no longer be in existence. CL will maintain the ward visits with a volunteer Cardiac Team visiting patients and promoting the cardiac program within the hospital.

4.2 **Hospital Update**

Cath Whitehurst reported a closure of a six bed rehabilitation unit. Current dementia area will extend by six beds – separate court yard will be completed by Christmas 2012 will open in winter 2013.

Outpatient Review – critical issue not enough space – Neurological clinics will move to Southcare level 3 from the Clinics Area outside main entrance. Also need to look at space in Caringbah Community Health Care Services – less than 1/3 of area being used.

Demountable will be set up next to Na Mawa Unit for medical education purposes. \$120,000 donated from the University of NSW – allowing for double capacity.

Outreach clinic for children in Caringbah Health Service allowing optimal space for Shire. EMU – asset strategic planning will allow more money for Emergency Department.

Multistorey Car Park - traffic infrastructure commenced – negotiating with Kareena Hospital – to rent space to them – scheduled in budget. Money raised from current car parks are hospital profit and supports Clinical Services. TSH performed 11% above target. Cost of parking will be adjusted to \$15 per day – creating equity with Wollongong and St George Hospitals. Concession for long term visitors can be applied for.

4.3 **Hospital Dashboard**

Jan Heiler (JH) presented statistics – Dashboard Summary (handed out at meeting).



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JH introduced Dan West, Deputy Director of Nursing and Midwifery who spoke about his background and role at Sutherland Hospital.

4. New Business

Guest Speaker for next meeting will be Peter Fleming, Planning and Technical Infrastructure, NSW Health discussing the Master Plan for The Sutherland Hospital and Community Health Service

Next Meeting: **Date:** Wednesday 5 September 2012
Time: 3.00 pm
Venue: Executive Meeting Room, Level 4