

MINUTES
The Sutherland Hospital
CONSUMER ADVISORY COMMITTEE MEETING

Item 1: Attendance/Apologies

| ATTENDEES | |
|--|---------------------|
| Director of Operations | Cath Whitehurst |
| Director or Nursing & Midwifery Services | Jan Heiler |
| Director of Corporate Services | Nick Skleparis |
| Manager, Volunteer Services | Linda Vari |
| Community Relations / Minutes Secretary | Wendy Fyfe |
| Consumer Representative | Brenda Hagan |
| Consumer Representative | Peter Lewis (Chair) |
| Consumer Representative | William Veitch |
| PRESENTATION BY: | |
| Acting Director, Emergency Department | Dr David Mah |

| APOLOGIES | |
|-------------------------|------------------|
| Consumer Representative | Melissa Connelly |
| Consumer Representative | Deborah Alison |
| Consumer Representative | Colleen Loder |

Meeting Commenced at 3.10 pm

Item 2: Amendment of Previous Minutes
Confirmation of previous Minutes – Peter Lewis

Item 3: Standing Agenda Items

3.1 Deferred

A second advertisement (larger) for new committee members will be placed in The Leader. **Action: Wendy Fyfe**

3.2 Deferred to later date – on appointment of new committee members

3.4 Deferred to later date - on appointment of new committee members

Date: Wednesday 6 June

Time: 3.00 pm

Venue: Meeting Room 1, Clinics

Wendy Fyfe contacted Deirdre Kennedy, Consumer Participation, POW re invitation to Jeanette McDonald – JMcD not available until November – St George LCAC have suggested that we have a joint meeting – will advise of date – agreed to hold at St George Hospital on Tuesday at 9.00 am

Action: Wendy Fyfe to follow up with Deirdre Kennedy

- 3.3 Guest Speaker – Dr David Mah, Acting Director of Emergency Department.
Dr Mah advised that presently Emergency are experiencing a large number of attendances and admissions. All emergency staff are working extremely hard with great demands on time - patients being seen by doctors in under 50 minutes.

Chairs are being provided for patients when there is a bed shortage.

Have received \$1m funding for new EMU – are waiting for the funds to be received

TSH has overtaken POW Ambulance arrivals. Monday arrivals have increased greatly with 52 admissions being received last Monday.

Future increase of Doctors from the UK and have received increased funding for three staff specialists – eight student doctors will receive simulated training in the near future. Safe Assessment Room has been approved. X-rays are doubling in time with some patients having to wait two hours.

4.1 **Feedback from allocated committees**

Peter Lewis reported that he has been invited to attend a Forum with Chairs of Committees on 22/10 at Royal Women's Hospital.

PL advised that Area are more optimistic about "where we are heading".

4.2 **Hospital Update**

Cath Whitehurst reported that there was a lot of activity in the Maternity wards with a large number of babies being born.

New Deputy Director of Nursing, Dan West has been appointed

Six new sub-acute beds in Killara are now ready

Aged Care Top five initiatives TSH being used as a Pilot site – Brochure on Carers Support and five Questions to ask carers/spouses and patients – this will help with treatment of patients - twelve months and then evaluate to make sure we are managing well

Proposal for extra clinic for Oncology – waiting for quotes to see if there is enough money.

New Lung Clinic completed. Executive Suite completed – Level 4 waiting for furniture and then will move JMO accommodation will also accommodate an office for staff specialist.



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State Rail have requested access to south-west corner of Hospital site for construction of a digital tower.

CW advised that Linda Vari, Manager Volunteers will now be attending meetings to report on volunteer activities – new program to be set up in Emergency Department at TSH with volunteers assisting visitors

4.3 Hospital Dashboard

Jan Heiler presented statistics – Dashboard Summary (handed out at meeting) and reiterated report given by Dr David Mah.

Advised committee that benchmarks are being met which is pleasing in this very busy time.

Nick Skelparis (NK) reported that a Parking Consultancy on the multi-story car park is being undertaken – staff are being surveyed – naturally we will have to make enough money to make it successful new car park successful..

With Parking Officer in position we are adding a surplus to our budget and will be reviewing our rates within CPI recommendations - staff parking has been improved with no waiting list for entry cards. Two-hundred and sixty-two bays – and we are not receiving so many complaints.

Have received approval for a permanent parking officer – NS to prepare business case.

4. New Business

SESLHD Internet Website Survey given to Committee members for completion and return to hospital by next meeting

Next Meeting: **Date:** Wednesday 4 July 2012
Time: 3.00 pm
Venue: Ante Natal Clinic, Level 2 outside front entrance