

<p>MINUTES The Sutherland Hospital CONSUMER ADVISORY COMMITTEE MEETING</p>

Item 1: Attendance/Apologies

ATTENDEES	
Director or Nursing & Midwifery Services	Jan Heiler
Deputy Director or Nursing & Midwifery Services	Dan West
Community Relations /Committee Secretariat	Wendy Fyfe
Consumer Representative	Peter Lewis (Chair)
Consumer Representative	Deborah Allison
Consumer Representative	Shirley Smith
Consumer Representative	Colleen Loder
Consumer Representative	William Veitch
Acting Manager of Corporate Services	Jonathan Devasagayam
Consumer Representative	Greg Hayes

APOLOGIES	
Director of Operations	Cath Whitehurst
Manager of Corporate Services	Nick Skleparis
Consumer Representative	Jim Hankins
Manager, Volunteer Services	Linda Vari
Consumer Representative	Tracy Harding

Meeting Commenced at 3.00 pm.

Item 2: Approval of Previous Minutes

Confirmation of previous Minutes – Peter Lewis

Correction an apologies from William Veitch was received but not recorded

Item 3: Business Arising

3.1 Report from Chairman

PL reported that the Community Network Forum was held at Royal Hospital for Women in the Lecture Theatre on 22 October 2012



Minutes

Date: Wednesday 7 November 2012

Time: 3.00 pm

Venue: Executive Meeting Room Level 4

unfortunate low attendance – will be held at another time at a different venue – encouraged members to attend.

4. Standing Agenda Items

4.1 Feedback from allocated Committees

CL reported that Cardiac Ward team doing really and reaching a large number of people – Cardiac volunteers talking to patients before and after treatment.

4.3 Corporate Services – Jonathan Devasagayam

Tender for six beds area has been closed.

5. Dashboard report

5.1 Transfer of care (ambulance) proving to be a challenge with in-patients

Surgical procedures on track

New Discharge Lounge working well – slowed down over long weekend

2012 busiest winter for TSH activity has increased - patients have been staying longer.

6. Open Day

Arrangements complete for open day with lots of activities arranged for the day. Tours will run throughout the day with Hospital information stalls set up in atrium – Nurses Recruitment, Carers Unit, Mental Health, General information and brochures. Thirty-one stalls outside on grassed area with rides, petting zoo, face painting and entertainment. Assistance on the day would be welcome.

Photographer from Leader will attend on the day.

No meetings in December and January

Next meeting Wednesday 6 February 2013

Time: 3.00 pm

Venue: Executive Meeting Room, Level 4