

MINUTES
The Sutherland Hospital
CONSUMER ADVISORY COMMITTEE MEETING

Item 1: Attendance/Apologies

ATTENDEES	
Director or Nursing & Midwifery Services	Jan Heiler
Director of Corporate Services	Nick Skleparis
Community Relations/ Minutes Secretary	Wendy Fyfe
Consumer Representative	Colleen Loder
Consumer Representative	Brenda Hagan
Consumer Representative	Peter Lewis (Chair)
Consumer Representative	William Veitch
PRESENTATION BY:	
Nursing – Aged Care/ACAU	Sandra Frese

APOLOGIES	
Director of Operations	Cath Whitehurst
Acting Director of Operations	Dr Martin Mackertich
Consumer Representative	Deborah Alison

Meeting Commenced at 3.15 pm

- Item 2: Amendment of Previous Minutes**
Apologies – Jan Heiler’s name instead of Cath Whitehurst
Confirmation of previous Minutes – Peter Lewis

Item 3: Standing Agenda Items

- 3.1 Appointment of new Chairperson to be held over until new committee members are selected - Deferred



Date: Wednesday 7 March 2012
Time: 3.00 pm
Venue: TSH Board Room Level 4

- 3.2 Advertisement placed in The Leader – Community Notices seeking new committee members. Applications close Tuesday 1st May 2012.
- 3.3 Deferred to later date – on appointment of new committee members
- 3.4 Deferred to later date - on appointment of new committee members
- 3.5 Report from Peter Lewis re Clinical Council Meeting no LCAC representation - suggests that we approach the Council to clarify the situation – Do we start re-attending the meetings. Suggests that we invite Jeanette McDonald to one of our meetings to discuss.

Action: Wrendy Fyfe to contact Deirdre Kennedy, Consumer Participation, POW and Jeanette McDonald

- 3.6 TV contract being reviewed – all contracts/leases being looked at and reviewed – updating register

Item 4 Standing Agenda Items

- 4.1 District meeting attended by Peter Lewis – Terms of Reference in final stages District Health Plan was discussed and will be distributed by Peter Lewis
Action: Peter Lewis to send these new documents to committee members to consider
- 4.2 Nick Skleparis reported that Safety Access has been signed off
Site Acute beds very slow ad funds to be held over to new financial year
Completion of level 4 will take place mid April 2012
Presentation of Master Planning of Site – options preferred model with flagged EMU to be located in demountable accommodation which can be used successfully and moved if necessary. This will reduce pressure on Emergency Department and increase access to beds in hospital.
- 4.3 Car parking going well has exceeded budget. Proposal for multi-storey car park at rear of hospital – about \$10m will be managed by Sutherland Hospital
- 4.4 Summary of report by Jan Heiler will be distributed at April Meeting.
Emergency are meeting all benchmarks in all categories. Jan Heiler will get KPI from District to present to Committee. Request from committee to be presented with an organisation chart at next meeting
- 4.5 Guest Speaker – Sandra Frese, Nursing Aged Care/ACAU report attached.

Sandra reported that there are only two Aged Care Access Units in NSW these units reduce pressure on Emergency Department and increase access to beds within the hospital. They streamline patient care with early treatment with a multidisciplinary team Medical, Allied Health, Registered Nurses, CNC, Registered Medical Officer, dedicated Registrar and wardsman

Length of stay in ACAU usually 48 hours with treatment in this unit reducing complete length of stay in hospital from 11 days to seven – acute presentation



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mainly from home, self care or hostels – number one rule must be accepted for admission by a Geriatrician.

Next Meeting: **Date:** Wednesday 2 May 2012
Time: 3.00 pm
Venue: Allied Health Meeting Room, Level 2 opposite Heart Clinic (at back Hospital)