

## Minutes

---



### Item 1 Attendance:

TSH Director of Nursing & Midwifery Services	London, Fiona
SGSHHS Corporate Services Manager	Skleparis, Nick
SGSHHS Volunteer Manager	Vari, Linda
TSH Diversity Health	Loukas, Patty
Consumer Representative	Alison, Deborah
Consumer Representative	Hagan, Brenda
Consumer Representative	Hankins, Jim
Consumer Representative (Chair)	Lewis, Peter
Consumer Representative	Smith, Shirley

### Minutes

Vari, Linda

### Apologies:

Whitehurst, Cath  
Heiler, Jan  
West, Dan  
Docherty, Brendan  
Trish, Wills  
Wendy Fyfe  
Hayes, Greg

### Item 2 Presentations

No presentation for this meeting

### Item 3 Confirmation of Previous Minutes

It was resolved that the Minutes of the TSH Consumer Advisory Committee meeting held on Wednesday 1 May 2013 were a true and accurate record of proceedings

### Item 4 Business Arising

#### 4.1 Report from the Chairman

Advertising for new members to be prepared to be ready for next meeting. Consumer representatives must have email access. Action PL and WF

LV requested to explain 3 month meetings with volunteers

### Item 5 Standing Items

#### 5.1 Feedback from Allocated Committees

Brenda Hagan (BH) – representative on Nutrition and Food Committee – reported that the new system of blue slips on the food trays indicating if patient needs assistance with opening of packages. Red Slips indicate opening of packages and assistance with feeding – this is a easy way for staff and volunteers to identify patients needing their help. This is currently being trialled in Barkala Ward.



Jim Hankins (JH) first meeting representative on Cultural and Diversity Health Committee  
- Very interesting – number of issues being worked on. Seventeen staff attended from both TSH and StG.

Chairman's Meeting –Peter Lewis attended at Sydney Hospital

### **5.3 Hospital Update - Nick Skleparis (NS)**

Killara Extension due to be completed by 30 June 2013 – maybe held up for 2 weeks due to bad weather.

Steriliser in CSSD - washers have been installed awaiting connection.

University Training Demand Call – NS has called meeting with Deborah Thompson

Emergency Department Seclusion Room – no update as yet

Car Park Project – Old Helipad – NS meeting at Sydney Hospital with Terry Clout who is putting together a brief with a parking proposal – decision on whether new car park will be Public, private or hospital managed – funds go to consolidated revenue (for TSH) – it is quarantined and offsets our expenditure. Timeframe: DA has gone to Council – November 2014 completion of carpark - will provide approximately 390 extra spaces.

### **Hospital Dashboard – Fiona Lendon (FS)**

Time of patients being transferred from ED to theatres – travelling very well in this area.

Early morning discharge program is still being reviewed.

### **5.5 Volunteer Report – Linda Vari (LV)**

Working with Children checks will go on line externally as from June 15<sup>th</sup>. All new volunteers requiring Working with Children checks will need to go line. Hospital will not be processing these.

LV visit to Vision Australia - TSH has one volunteer who is visually impaired - Linda hoping to take two new volunteers from this Group.

### **New Business**

Charter: some discussion on purpose of Committee – some alterations. Action: BD

Add Business Plan to Standing Items

Litho Laser comments already received - have been forwarded to author. Layout needs improvement – Committee would like to see the revised version when completed. Action WF

### **Dry July**

Information given out to committee



Action Flow Chart to be supplied for each meeting

**Next meeting TUESDAY 2 JULY 2013 AT 3.30 PM – Professor Farnsworth will be speaking**