



Minutes

Item 1 Attendance:

SGSHHS Director of Operations

TSH Director of Nursing & Midwifery Services

SGSHHS Sector Manager - Operations & Revenue

Sector Manager, Clinical Practice Improvement Unit

SGSHHS Corporate Services Manager

SGSHHS Volunteer Manager

TSH Community Relations

Consumer Representative

Consumer Representative

Consumer Representative

Consumer Representative (Chair)

Whitehurst, Cath

Heiler, Jan

Docherty, Brendan

Trish, Wills

Skleparis, Nick

Vari, Linda

Fyfe, Wendy

Hagan, Brenda

Hankins, Jim

Harding, Tracy

Lewis, Peter

Attendees:

Minutes

Fyfe, Wendy

Apologies:

West, Dan
Hayes, Greg
Loder, Colleen
Smith, Shirley

Item 2 Presentations

No presentation for this meeting

Item 3 Confirmation of Previous Minutes

It was resolved that the Minutes of the TSH Consumer Advisory Committee meeting held on Wednesday 3 April 2013 were a true and accurate record of proceedings

Item 4 Business Arising

4.1 Report from the Chairman

Chairman did not have a report to present no area meetings were attended by him since the last TSH meeting

Item 5 Standing Items

5.1 Feedback from Allocated Committees

Brendan Docherty (BD) gave an update on the National Standards - Consumer Engagement. Work is progressing well – a regular meeting will be held with the Chairman, Peter Lewis before each Consumer Advisory Group Meeting to discuss issues regarding the Standards and reports will then be given to this group.

The Committee preparing for the Standards 2 will be looking at care and development and GAP. Have prepared an Action Plan for the next 6-12 months and consumers will be asked to look and access this plan.

Up-dated Charter chaired Group to look at roles and responsibilities, training and engagement and to give their opinion by 15 May 2013 (email to WF).



The TSH Consumer Advisory Committee has been renamed to TSH Consumer Advisory Group.

New community members to be sought to join the Group. It was suggested that the Group be set up in two parts – one part of Group to attend the regular monthly meetings plus any additional meetings as requested by Hospital committees eg Diversity Health, Nutrition and Food Committee, etc. The other members can be advisory members who are not expected to attend every meeting but will receive the minutes and any relevant documentation needed for commenting on or for information provided by the community.

Letter to be sent to committee members who term of three years has been reached advising them of this and if they wish to re-apply as a committee member they can do so.

5.2 Hospital Update

Cath Whitehurst reported on the upcoming Winter Strategy. TSH's Emergency Department is lagging behind the State average of 75% to 52% with discharge times of 4 hours.

Sixty patient beds needed at TSH which is not on Treasury agenda – have been lobbying local members to include in the Master Plan.

The area containing six new beds in Killara is underway and should be opened by the end of June. Plans will be shown at next meeting in June (NS).

New Car park has been approved – multi-storey owned by Hospital and funds from the car park will be paid back to the government – once this payment has been completed any ongoing revenue will be incorporated into the hospital. Parking Officer has been busy booking people who insist in parking in the “no parking” areas. Cost of parking will be increased in line with other hospitals.

Elective surgery at TSH has been progressing very well and raising good capital assisting with patients from St George so that surgery waiting times have improved. Discharge lounge has improved the discharge of patients. Nurses and doctors are working well to ensure that discharge time of 10.00 am is being met in most cases. Good communication with family or friends of patients re pick-up time.

Medical recruitment improved in 2013 – additional interns – senior medical staff to assist with training. In November December 2013 the Clinical Council will set strategic priorities for 2014.

CW reported that she is carrying out review of signage formatting. Information to visitors re the Level 2 exit .

5.3 Corporate Services

Nick Skleparis reported the additions to CSSD are underway and will be completed in June 2013. The gas panel will be 4-6 weeks to be delivered.

5.4 Hospital Dashboard

Statistics provided by Jan Heiler regarding Emergency Department figures.

NEAT – TSH efficiency has dropped but more efficient than any other hospital



5.5 Volunteer Report

"Your Say Survey" was distributed to members of Group to return to Linda Vari (LV).

LV reported that she is holding three monthly meetings with volunteer groups and is receiving very positive feedback.

Item 6 New Business

Brochures and information flyers – Walking Frames (Allied Health) – feedback should have proper hospital logo, contact name and number for any help, should be double sided

Next meeting: Wednesday 5 June 2013 at 3.00 pm
The TSH Executive Meeting Room, Level 4